



96 E. Wheelock Parkway • Saint Paul, MN 55117 • 651-487-2728/651-487-1512 fax •  
[www.more-empowerment.org](http://www.more-empowerment.org)

Providing refugees and immigrants with the education and support they seek to become fully engaged members of our community.

## **Member of the Board of Directors**

### **Job Description and Expectations**

**Purpose:** To advise, govern, oversee policy and direction, and assist with the leadership and general promotion of MORE so as to support the organization's mission and needs.

**Mission:** MORE is a community-based organization that provides refugees and immigrants with the education and support they seek to become fully engaged members of our community.

Through cooperation and a holistic approach to providing services, a multicultural community is built where: Respect, Compassion, Growth and Creativity are at the forefront of the work accomplished together. MORE's guiding values are: empathy, integrity, equity, spirituality, and accountability.

MORE's programs offer immigrant/refugee adults support to stabilize themselves financially and emotionally. This care empowers individuals and increases their capacity to meet the needs of their families and to take an active role in our community.

**Major responsibilities** - Source: "Board Boot Camp Participant Guide", MAP for Nonprofits

- Lead Strategically
- Ensure Financial Stability
- Ensure Fundraising Resources
- Be an Ambassador
- Supervise and Support the Executive Director
- Ensure Healthy Governance

**Length of term:** Three years, may be renewed up to a maximum of two consecutive terms.

#### **Meetings and time commitment:**

- The board of directors meets every other month on the third Tuesday of the month, 6:00 p.m., at MORE (subject to change) – meetings typically last two hours
- Board Committees meet the opposite month of regular board meetings – meetings typically last two hours
- Board members are also asked to attend special events such as Run for Refugees 5K, Volunteer Appreciation Gathering, additional volunteer opportunities as needed, usually 2-3 times total each year

#### **Expectations of board members:**

- Attend and participate in meetings on a regular basis, and special events as able
- Participate on a committee of the board, and serve on ad-hoc committees as necessary
- Be alert to community concerns that can be addressed by MORE's mission, objectives, and programs
- Help communicate and promote MORE's mission and programs to the community
- Become familiar with MORE's finances, budget, and financial/resource needs
- Understand the policies and procedures of MORE
- Financially support MORE in a manner that is personally significant

**Empathy • Integrity • Equity • Spirituality • Accountability**